



Wisconsin Rapids Board of Education  
**Personnel Services Committee**

510 Peach Street · Wisconsin Rapids, WI 54494 · 715-424-6701

Sandra Hett, Chair  
Anne Lee  
Mary Rayome  
John Krings, President

February 5, 2018

Location: Board of Education, 510 Peach Street, Wisconsin Rapids, WI  
Conference Room C

Time: 6:00 p.m.

Committee Members Present: Sandra Hett, Anne Lee, and Mary Rayome

Others Present: Ryan Christianson

I. Call to Order

Sandra Hett called the meeting to order at 6:00 p.m.

II. Public Comment

There was no public comment.

III. Actionable Items

A. Appointment

**PS – 1 Motion by Mary Rayome, seconded by Anne Lee to approve the following support staff appointment:**

Robyn Vicker	Location:	Washington Elementary School
	Position:	Noon Aide

**Motion carried unanimously.**

B. Resignations

**PS – 2 Motion by Anne Lee, seconded by Mary Rayome to approve the following support staff resignations:**

Troy Brey	Location:	Lincoln High School
	Position:	Custodian
Ashley Kurz	Location:	Mead Elementary Charter School
	Position:	Special Education Aide
Nancy Graf	Location:	Mead Elementary Charter School
	Position:	Secretary

**Motion carried unanimously.**

C. Retirements

**PS – 3 Motion by Mary Rayome, seconded by Anne Lee to approve the following support staff early retirement request:**

Debra Haynes	Location:	WRAMS
	Position:	Special Education Aide

**Motion carried unanimously.**

**PS – 4 Motion by Anne Lee, seconded by Mary Rayome to approve the professional staff early retirement request including participation in the early retirement health benefits as currently outlined in the District's Professional Staff Employee Handbook:**

Jacquelyn Weinhold	Location:	Grant/Grove Elementary School
	Position:	Teacher (Interventionist)

**Motion carried unanimously.**

D. Administrative Staff Restructuring

**PS – 5 Motion by Mary Rayome, seconded by Anne Lee to approve the administrative staff restructuring configuration as presented by administration to take effect in 2018-19, including the placement of Roxanne Filtz as Principal of THINK Academy, Patti Ritchay as an Associate Principal at Wisconsin Rapids Area Middle School, and Jennifer Wilhorn as Assistant Director of Curriculum.**

**Motion carried unanimously.**

IV. Consent Agenda

Motions:	PS – 1	Support Staff Appointment
	PS – 2	Support Staff Resignations
	PS – 3	Support Staff Early Retirement
	PS – 4	Professional Staff Early Retirement
	PS – 5	Administrative Staff Restructuring

V. Adjournment

Ms. Hett adjourned the meeting at 6:19 p.m.